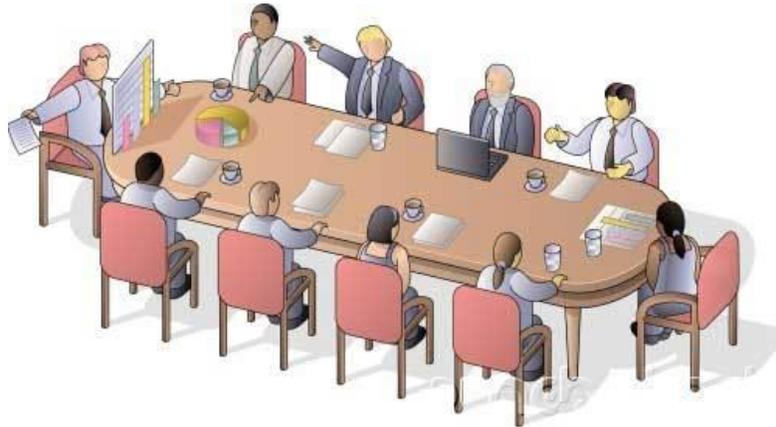


# MOCK COUNCIL



Agenda and Script

## MOBILE RESIDENT COUNCIL



### MOCK COUNCIL ROLES:

President

Secretary

Treasurer

Theresa Brown- Member at large

Susan Smith- Member at large

Mary Contrary- Member at large

Betty Benevolent- Member at large



## Norfolk Resident Council/Resident Advisory Board

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Date: (Today) Time: (Now)

### AGENDA

- I. Call to Order
- II. Reading of Minutes (previous meeting)
- III. Approval of Minutes
- IV. Reports
  - Open to the Board
- V. Unfinished Business
  - Playground
  - Vandalism
- VI. New Business
  - Open to the Board
- VII. Adjourn

## Mock Council Script

1. **President-** (\*Sound gavel on desk twice to start meeting.) I hereby call the Resident Council meeting to order. Everyone please take a look at your agenda. We will be following the agenda as printed. Secretary will you please read the minutes from the last meeting?
2. **Secretary-** (Secretary) The regular monthly meeting of the Resident Council meeting was held last month at 3:00 P.M., at the Housing Authority community center. The elected President, Secretary, Treasurer and Parliamentarian were present and served in their positions. There were 15 members present at the last meeting. For a record of attendees please see the Secretary.

Resident Thomas Greene informed the council that his mother had recently passed. A motion was made by Susan Smith that the council send its condolences to Mr. Greene in the form of a letter and a visit by the resident council president. The motion was seconded by Betty Benevolent, and approved by the majority vote.

A motion was made by Resident Theresa Brown to create a committee to research residents' desire for a new playground. The motion was seconded by Jennifer January and passed by majority vote. Ms. Brown also volunteered to chair that committee, and report back on her findings at the next regular scheduled meeting.

There was a report that there were some children throwing eggs and vandalizing property. To this date there has been no information that suggests who those kids were.



The meeting adjourned at 8:15 P.M.

I do have one piece of correspondence from Resident Council President Jan Romney who is participating in this year's One Million Moms OFF Welfare Section 8 Symposium Hosted by Can I Live, Inc. The Invitation reads:

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*Can I Live, Inc is proud to host its 1<sup>st</sup> annual One Million Moms OFF Welfare Section 8 Symposium in Norfolk, Virginia. The Symposium will assist with increasing rental and homeownership opportunities for section 8 and Public Housing Residents. For registration details visit [www.canilive.org/section-8-symposium](http://www.canilive.org/section-8-symposium) or email [events@canilive.org](mailto:events@canilive.org)*

That concludes the minutes.

3. **President-** If the minutes are correct, do I have a motion to accept the minutes?
4. **Theresa Brown- (stands to make a motion)** I move that the minutes are accepted as they were read.
5. **Susan Smith- (stands to second motion)** I rise to second the motion to approve minutes.
6. **President- (After motion to approve minutes is seconded)** The motion to approve the minutes has been properly seconded, let's vote by saying Aye.
7. **Everyone- (Say "aye" out loud to cast a yes vote)** Aye!
8. **President-**The "Aye's" have it. The minutes are approved. Let's move to old business.  
Ms. Brown, are you ready to report on the playground?
9. **Theresa Brown- (Stands after being asked for playground report from the President)** I am ready to report. After conducting a survey of all residents, I have found that 90% of residents would like to have a new playground. In the interest of our children and our community, I believe that we should

send an official communication from the resident council stating our displeasure with the current playground which is falling apart, and the strong desire of residents and leaders to have a new playground. I have written a letter on behalf of the resident council to the executive director of the housing authority which communicates the need and desire for a new playground. In this letter, we are asking for his support. We are asking for him to give us his official position on whether or not he will work to help us obtain a new playground for our community. I move that we submit the letter to the executive director to begin this process as soon as possible.

10. **Susan Smith-** I rise to second that motion.

11. **President-** The motion to send the executive director a letter to communicate our desire for a new playground and ask for his support is on the floor. Are there any questions before we vote on the motion?

12. **Mary Contrary- (Speaks without being called on in a rude, disorderly manner)** First of all, we don't need a stupid playground. These kids are bad enough as it is. They need to be inside reading, not playing on a swing set. I am sick of these bad kids. My apartment is right beside the playground, and I know firsthand the trouble that it can cause.

13. **President-** Mary, please keep in mind that you must raise your hand and be called on by me before you address the council. It is very important that we keep order in the meeting.

14. **Susan Smith-** (Raises hand to be called on by President)

15. **President- (\*Sees hand of Susan Smith and grants her permission to address the council)** Ms. Smith, you have the floor.

16. **Susan Smith- (After president gives her the floor)** Mary, you are always so contrary. You know these kids need a safe place to play and it would be good to have some equipment where adults can exercise and have fun as well.

17. **Betty Benevolent- (Raises hand to be called on by President)**

**18. President- (Grants Betty Benevolent permission to address the council)**

Ms. Benevolent, you have the floor.

**19. Betty Benevolent- (After comments by Susan Smith)** I agree with you Ms.

Smith. It would be tragic to not have a playground for the children in our community. Many housing authorities face the same concerns as we do, but they put the needs of their children first, and so should we. I move that discussion be closed, and the motion to send the letter to the executive director be voted on.

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**20. Susan Smith-** I rise to second that motion.

**21. President-** The motion has been properly seconded. All those in favor of closing discussion on the issue of the playground vote by saying “Aye”.

**22. Everyone- (Say “aye” out loud to cast a yes vote)** Aye!

**23. President-** The “Aye’s” have it. Discussion is closed on the issue of the playground.

**24. Mary Contrary- (Stands and begins to talk without permission)** You all get on my nerves. What do you mean discussion is closed? I am not done talking. There is no way we are about to build a playground anywhere near my apartment. Over my dead body!!!

**25. President- (After Mary blurts out, knocks gavel on the table several times)**

Mary, you do not have permission to speak. A motion has been properly seconded and passed to put the playground issue to a vote. Discussion is closed. You can make your opinion heard by voting. Now, let’s put the main motion to a vote. All those in favor of submitting Susan Smith’s letter to the executive director vote by saying “Aye”.

**26. Everyone- (Say “aye” out loud to cast a yes vote)** Aye!

**27. President-** The “Aye’s have it’. The motion is carried. Susan, please submit the letter to the Secretary and we will submit it to the Housing Authority. Thanks for your leadership on this issue. It is this type of leadership that will make a difference in our community.

On to the last issue of Old Business- does anybody know anything about the vandalism that is going on in the community?

28. **Mary Contrary- (Raises hand to be called on by President)**

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29. **President-** Mary, you have the floor.

30. **Mary Contrary-** I know something about it. These kids are just plain **B-A-D**. It's Ms. Susan Smith's kids throwing eggs on people's cars. She wants a playground so they can tear that up too.

31. **Susan Smith-** Mary, please don't accuse my kids of anything that you are not sure of. My kids did not do this, but I can assure you of one thing, if I find out they did I will take care of it. Instead of making false accusations when no one really knows who did it, I suggest that we start a neighborhood watch so that we can find out exactly who is throwing eggs on people's cars.

32. **President-** Susan is that a motion or simply a suggestion?

33. **Susan Smith- (After being asked if suggestion was intended to be a motion)** It was a suggestion; however, I move that we send a notice to all residents to tell them to be on the lookout for individuals throwing eggs and vandalizing cars, and report anything they see to the Resident Council.

34. **Mary Contrary- (After motion by Susan Smith)** I rise to second that motion!!

35. **President-** The motion to send out a notice to residents to ask them to be on the lookout for vandals and report anything they see to the Resident Advisory Board has been moved and properly seconded. Is there any discussion? **(\*Pauses)** Since there is no discussion, let's have a vote. All in favor say "Aye".

36. **Everyone-** (Say "aye" out loud to cast a yes vote) Aye!

37. **President-** The "Aye's" have it the motion is carried. Secretary, please craft a letter for my review to be delivered to residents regarding vandalism.



The floor is open for new business. Please raise your hand if you have anything you want to discuss with the council.

38. **Betty Benevolent-** (\*Raises hand when floor is opened for new business)

39. **President-** You have the floor Betty.

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40. **Betty Benevolent-** (stands to address council) I have an issue with the shades in my apartment. I think we should have blinds instead of shades. The shades are outdated and do not allow any sunlight into my apartment. I think new blinds would be more attractive and allow some sunlight into my home without my having to raise the shades.

41. **Theresa Brown-** (Raises hand to be recognized by chairman)

42. **President-** You have the floor Theresa.

43. **Theresa Brown-** I agree with Betty. I hate my shades. Management said that they were going to replace the shades with blinds over a year ago and they have not communicated anything to us since then. I move that we send them an official request from the Resident Advisory Board to replace the shades with blinds.

44. **Betty Benevolent-** (Stands to second motion) I rise to second that motion.

45. **President-** I have a motion on the floor to send an official request to the Housing Authority to request to have all shades replaced with blinds. Let's put it to a vote. All in favor say "Aye"

46. **Everyone-** (Say "aye" out loud to cast a yes vote) Aye!

47. **President-** The Aye's have it. The motion is carried. Secretary, please draft a letter for my approval to be sent to the housing authority. Is there any new business? (\*Pauses) There being no new business to discuss, we will meet again at our next regularly scheduled meeting. Please stay and socialize briefly and enjoy some refreshments. Do we have a motion to adjourn the meeting?

48. **Susan Smith-** I move that we adjourn tonight's meeting.

49. **Theresa Brown-** I second that motion.

50. **President-** Everybody in favor of adjourning the meeting vote “aye”.

51. **Everyone- Aye!**

52. **President-** The “Aye’s have it”. Thanks to everybody who attended. Please continue your work to make sure that our neighborhood is clean, safe, healthy, and happy. This meeting is adjourned. (Hits gavel on table one time.)



**Effective meetings for resident councils are very important to keep the interest of residents and to keep them coming to the meetings. You always want to insure your meetings have:**

- 1. Proper notification***
- 2. A Regular time and location***
- 3. A Planned agenda***



- 4. ORDER! —giving everyone who wishes to speak equal opportunity**
- 5. Basic parliamentary procedures that keep the meeting organized and allows all residents to participate in the decision-making process**